

PRASAR BHARATI
(INDIA'S PUBLIC SERVICE BROADCASTER)
DOORDARSHAN KENDRA:: GUWAHATI

No. DDK/GUW/7(5)/ (2017-18) P/Part file (1)/

Dated: - 26/04/2018

NOTICE INVITING QUOTATION

Subject: - **Quotation for Scenic and Property Materials.**

Sealed quotations are hereby invited from the intending Registered Firms/Agencies having GST Registration No. on the following terms and conditions for supply of Scenic & Property Materials and should reach to the undersigned on or before on **23/05/2018 (Before Noon)**.

TERMS AND CONDITIONS:-

1. The rate should be quoted in figure as well as in words.
2. The rate should be quoted in the enclosed format and submit along with the firm's letter in the letter pad.
3. While submitting the quotation, quotationer's have to indicate the firm's Registration No, Trade License, GST registration No and PAN, and submitting photocopies thereof as proof of evidence.
4. Name and address of the Quotationer's firm should be mentioned clearly i.e. lane, Bye lane, House No, Pin Code No etc on the cover.
5. Quotation in respect of Registered firms having the entity and existence within Guwahati city / GMC are only may quote.
6. The quotation will be opened in the office of the Deputy Director (E), Doordarshan Kendra, Guwahati at **3.00PM** on **23/05/2018**, in presence of representatives of Quotationer's firm, if they desire so.
7. **Deputy Director (E), Doordarshan Kendra, Guwahati reserves the right to reject any or all the quotations without assigning any reasons.**
8. Quotationer's should have to maintain specification of items once they have quoted the rates on acceptance of quotation throughout validity period.
9. Quotation should be accompanied with up-to date income tax clearance. Necessary tax will be deducted from the bill at source as per existing rules of Government.
10. The period of validity of quotation will be 1(one) year from the date of acceptance of the same.
11. The quotations submitted by the quotationer's will remain open for acceptance for a period of 30(thirty) days from the date of opening of quotations.
12. The quotationer's have to produce original documents for verification as when and asked for.
13. The envelope should be super scribed with "**Quotation for Scenic and Property Materials**".

Yours faithfully,

(Mukul Talukdar)
Assistant Director (P)
HEAD OF PROGRAMME

Please note that:-

1. Quotationers' request for payment through Bank, if made, will not be entertained. No advance payment will be made.
2. **Free delivery at Doordarshan Kendra, Guwahati -24** has to be made. Details of supply of the materials will have to be clearly mentioned in the order.

Copy to:-

1. Website.
2. Notice Board, Doordarshan Kendra, Guwahati.
3. Notice Board/ HPT/Programme Production Centre, Guwahati.

HEAD OF PROGRAMME

PRASAR BHARATI
(INDIA'S PUBLIC SERVICE BROADCASTER)
DOORDARSHAN KENDRA:: GUWAHATI

QUOTATION FOR PURCHASING OF SCENIC MATERIALS

LAST DATE OF RECEIPT IN KENDRA:

Sl. No.	DESCRIPTION OF STORES	UNIT	RATE	SALE TAX & GST etc. if any	Ex-stock delivery or period of delivery	REMARKS
1.	Wooden Batton (Non sal) Diff size	Per Cft.				
2.	Wooden Plunk (Non sal) Diff size	Per Cft				
3.	Commercial Ply (Bhutan)					
	a) 4mm (Size – 8ftX4ft)	Per Sq.ft				
	b) 6 mm (-Do-)	Per Sq.ft				
	c) 8mm (-Do-)	Per Sq.ft				
	d) 10mm (-Do-)	Per Sq.ft				
	e) 12mm (-Do-)	Per Sq.ft				
	f) 19mm (-Do-)	Per Sq.ft				
4.	Water Proof Ply (Century)					
	a) 4mm (Size – 8ftX4ft)	Per Sq.ft				
	b) 6 mm (-Do-)	Per Sq.ft				
	c) 8mm (-Do-)	Per Sq.ft				
	d) 10mm (-Do-)	Per Sq.ft				
	e) 12mm (-Do-)	Per Sq.ft				
	f) 19mm (-Do-)	Per Sq.ft				
5.	Block Board (Bhutan) (8ftX4')	Per Pc				
6.	Sunmica(plain)(Diff colour)Century(1mm)	Per Sq.ft.				
7.	Sunmica (Glossy)(Diff Colour) (1mm) (Euro Mica)	Per Sq.ft				
8.	Washable Distemper (Berger)	Per Kg.				
9.	Strainer (different colour) (Berger) (200MI Pkt)	Each				
10.	Varnish paint (Berger)	Per Ltr.				
11.	Lime Colour	Per Kg				

Contd..P/2

Sl. No.	DESCRIPTION OF STORES	UNIT	RATE	SALE TAX & GST etc. if any	Ex-stock delivery or period of delivery	REMARKS
12.	Primer (Berger)	Per Kg/Ltr.				
13.	Turpentine	Per Ltr				
14.	Plastic Emilson Paint (Berger)	Per Ltr				
15.	Paint Brush (1",1 1/2",2",2 1/2",3"&4")	Per Pc				
16.	Flat Brush (1/2", 1")	Per Pc				
17.	Fevicol	Per Kg				
18.	Pin Nails (400gm)	Per Pkt				
19.	Nails (1/2",1",1/2", 2",2 1/2",3")	Per KG				
20.	Gunny Cloth (different colour)	Per Mtr.				
21.	Hand Planar	Per Pc				
22.	Dendrite	Per Ltr.				
23.	Decorative tiles (plastic)	Per Pc				
24.	Screw 1) 100gm (Diff size) 2) 200gm (Diff size)	Per Pkt Per Pkt				
25.	Hammer (Size- Small/Medium/Big)	Per Pc				
26.	Planar (Hitachi) (Electrical)	Per Pc				
27.	Carpenter Chisel	Per Set				
28.	Carpenter Files	Per Set				
29.	Hand saw	Per Pc				
30.	Plannar Blade	Per Pc				
31.	Screw driver (Small/Medium/Big)	Per Pc				
32.	Tenen saw	Per Set				
33.	Art brush (Nos.04,06,08,10)	Per Pc				
34.	Acrylic paint (Berger) (Diff colour)	Per Ltr				
35.	Venile Sheet	Per Sq.Mtr				
36.	Ply Pin	Per Pkt				

Contd.....P/3

Sl. No.	DESCRIPTION OF STORES	UNIT	RATE	SALE TAX & GST etc. if any	Ex-stock delivery or period of delivery	REMARKS
37.	Plastic Bit					
	a) 1"	Per Ft				
	b) 2"	-Do-				
	c) 3"	-Do-				
38.	Flax Bond	Per Pc				
39.	Fog Liquid	Per Lit				
40.	Measurement tape (50 Mtr)	Per Pc.				
41.	Measurement tape (3Mtr)	Per Pc				
42.	Iron Frame for flex – 20MM Sq.Pipe	Per Sq. Ft.				
43.	PVC Pipe – Diameter – 1ft	Per Ft				

The country of manufacture or origin of the material used in the manufacture of the store should be indicated against each item in the remarks column.

1. Period of Validity of Tender : 1(one) year

2. Date :
 Name of Firm :
 Full Address :

PAN :
 TIN :

Signature with rubber stamp

PRASAR BHARATI
(INDIA'S PUBLIC SERVICE BROADCASTER)
DOORDARSHAN KENDRA:: GUWAHATI

QUOTATION FOR PURCHASING OF PROPERTY MATERIALS

LAST DATE OF RECEIPT IN KENDRA:

Sl. No.	DESCRIPTION OF STORES	UNIT	RATE	SALE TAX & GST etc. if any	Ex-stock delivery or period of delivery	REMARKS
1.	Poster colour(Camlin)	Per Box				
2.	Febric colour (Camlin)	Per Box				
3.	Thermocol sheet (4'x2')	Per Pc				
4.	Marken cloth (Diff. colour)	Per Mtr				
5.	Doormet Synthetic	Per Pc				
6.	Gum tape (2",3")	Per Pc				
7.	Stapler gun pin	Per Pkt				
8.	Bucket (Cello) 20Ltr	Per Pc				
9.	Napkin cloth	Per Dozen				
10.	Decorative cloth	Per Mtr				
11.	Chalk	Per Pkt				
12.	Eraser (Big)	Per Pc				
13.	Ribbon Cotton (Diff colour)	Per Roll				
14.	Linoleum sheet (Wonder floor) (Floor carpet)	Per Sq. Mtr.				
15.	Camlin Pencil	Per Pkt				
16.	Black cloth	Per Mtr				
17.	Satin cloth (Diff colour)	Per Mtr				
18.	Cotton cloth (white, blue & Black)	Per Mtr				
19.	Bed sheet (cotton) single	Per Pc				
20.	Bed sheet (cotton) double	Per Pc				
21.	Black paper	Per Dozon				
22.	Colour paper	Per Dozon				

Contd... P/2

Sl. No.	DESCRIPTION OF STORES	UNIT	RATE	SALE TAX & GST etc. if any	Ex-stock delivery or period of delivery	REMARKS
23.	Butter paper	Per Dozen				
24.	Amber paper	Per Dozen				
25.	Blue paper	Per Dozen				
26.	Clip for cutter stand (Med/Big)	Per Dozen				
27.	Gateway paper	Per Dozen				
28.	Ballons (small,medium,big)	Per Pkt				
29.	Gamocho (single side phool)	Per Pc				
30.	Gamocho (both side phool)	Per Pc				
31.	National Flag (small, medium,big)	Per Pc				
32.	Brassco (Big)	Per Pc				
33.	Thread (white, black)	Per Pc				
34.	Home lite matches (big)	Per Pkt				
35.	Candle (small, medium, big)	Per Pc				
36.	Cellotape (small, medium, big)	Per Roll				
37.	Cutter (small, medium, big)	Per Pc				
38.	Synthetic carpet (Good quality)	Per Sq.ft				
	a) Colour :- Red Blue and Green					
	b) Size :- 20ft X20ft)					
39.	Synthetic carpet (Good quality)	Per Sq.ft				
	a) Colour :- Red Blue and Green					
	b) Size :- 4ft X20ft)					
40.	Fiber Glass Pillar	Per Pc				
	Variety – (2Nos) Height – 8ft & 12ft					

The country of manufacture or origin of the material used in the manufacture of the store should be indicated against each item in the remarks column.

1. Period of Validity of Tender : 1(one) year
2. Date :
- Name of Firm :
- Full Address :
- PAN :
- TIN :

Signature with rubber stamp