

PRASAR BHARATI
(INDIA'S PUBLIC SERVICE BROADCASTER)
DOORDARSHAN KENDRA:: GUWAHATI

No. DDK/GUW/7(5)/(2018-2019) Partfile (3)

Dated: - 23/05/2018

NOTICE INVITING TENDER

Subject: - Quotation for Hiring of Video Equipments.

Doordarshan Kendra, Guwahati, R.G.Baruah Road, Guwahati -24 is inviting sealed quotation from the intending Registered Firms / Agencies for hiring of the above mentioned items having Goods & Service Tax No. on the following terms and conditions which should reach to the undersigned on or before **21.06.2018(Before 12 Noon)**

TERMS AND CONDITIONS

- (a) The rate should be quoted in figure as well as in words.
- (b) The rate should be quoted in the enclosed format and submit along with the firms letter in the letter pad.
- (c) While submitting the quotation, quotationer's have to indicate the firm's Registration No., Trade License, Goods and Service Tax Registration No, PAN Card No. and submitting photo copies there of as proof of evidence.
- (d) Name and address of the Quotationer's firm should be mentioned clearly i.e. Lane, Bye Lane, House No. Pincode No. etc on the cover.
- (e) Quotations in respect of registered firms having the entity and existence within Guwahati city / GMC are only may quote.
- (f) The quotation will be opened in the office of the Deputy Director (E),Doordarshan Kendra, Guwahati **at 3.00 PM on 21/06/2018**, in presence of representatives of Quotationer's firm, if they desire so.
- (g) **Deputy Director (E), Doordarshan Kendra, Guwahati reserves the right to reject any or all the quotations without assigning any reason.**
- (h) Quotationer's should have to maintain specification of items once they have quoted the rates on acceptance of quotation throughout validity period.
- (i) Quotation should be accompany with up-to date Income Tax clearance, necessary tax i.e. GST will be deducted from the Bill at source as per existing rules of Government.
- (j) The period of validity of quotation will be 1(one) year from the date of acceptance of the same.
- (k) The quotation submitted by the quotationer's will remain open for acceptance for a period of 30(thirty)days from the date of opening of quotation.
- (l) The quotationer's have to produce original documents for verification as when asked for.
- (m) The envelop should be super scribed with "**Quotation for Hiring of Video Equipments**".

Yours faithfully,

(Mukul Talukdar)
Assistant Director (P)
HEAD OF PROGRAMME

Please note that:-

- (i) Quotationer's request for payment through Bank, if made will not be entertained. No advance payment will be made.
- (ii) **Free delivery at Doordarshan Kendra, Guwahati** has to be made. Detials of supply of the materials on hired basis will have to be clearly mentioned in the order.

Copy to:-

1. Website of DDK,Guwahati.
2. Notice Board, Doordarshan Kendra, Guwahati
3. Notice Board, PPC (NE),DD, Guwahati.
4. Main Gate of Doordarshan office complex.
5. Notice Board of Jyoti Chitran Film Studio, Kahilipara, Guwahati.

HEAD OF PROGRAMME

PRASAR BHARATI
(INDIA'S PUBLIC SERVICE BROADCASTER)
DOORDARSHAN KENDRA:: GUWAHATI

QUOTATION FOR HIRING OF VIDEO EQUIPMENTS

LAST DATE OF RECEIPT IN KENDRA:

Sl. No.	DESCRIPTION OF STORES	No/Qty	Rate within Guwahati area	Sale Tax/General Tax/ GST etc. if any	Ex-stock delivery or period of delivery from the date of order	REMARKS
1.	Drone Camera DJI Mavic Pro	Each	Per Day			
2.	Camera					
	a) Sony PMW200	-Do-				
	b) Panasonic HC X1000	-Do-				
	c) Nikon DSLR 7200	-Do-				
3.	Drift Camera (Go Pro HERO4)	-Do-				
4.	LED Light					
	a) Simpex 300	-Do-				
	b) Simpex 500	-Do-				
	c) Simpex 1000	-Do-				
5.	Film lights(All kinds of film lights)	Package	Per Day			
6.	Reflector					
	a) 5X 5 with stand	Each	Per Day			
	b) Round Hand Reflector	-Do-				
7.	Screamers					
	(12 X12 with stand)	-Do-				
8.	Jib Crane (Indoor 12 feet)	-Do-				
9.	Camera Slider	-Do-				
	a) Straight 6 ft	-Do-				
	b) Curve 6ft	-Do-				
10.	Sound Recorder (Digital sound recorder for Location sound)	-Do-				
11.	Gun Mike (Road NGT 3 with wind shield)	-Do-				

Contd...P/3

Sl.. No.	DESCRIPTION OF STORES	No/Qty	Rate within Guwahati area	Sale Tax/General Tax/ GST etc. if any	Ex-stock delivery or period of delivery from the date of order	REMARKS
12.	Cordless lapel mike (Sennheiser EW112p	Each	Per Day			
13.	Editing Studio a) Final cut pro with MAC set up b) Adobe premiere pro CC with MAC setup	Per shift / per day & Per Epi	-Do-			
14.	Dubbing & Re-recording studio (Fully equipped with nuendo 7 software)	Per shift / Per day				
15.	Shooting floor (2000 Sqft indoor and 3000 Sqft outdoor With all facility for film and video shooting)	Per day				

The country of manufacture and / or origin of the material used in the manufacture of the stores should be indicated against each item in the remarks columns.

1. Period of Validity of Tender : 1(one) year from the date of opening of quotations.

2. Date :
Name of Firm :
Full Address :
PAN :
Service Tax No :

Signature
with Rubber Stamp & Full Address