

PRASAR BHARAT
(INDIA'S PUBLIC SERVICE BROADCASTER)
DOORDARSHAN KENDRA: GUWAHATI

No. DDK/GUW/METP/ES/2017-18

Dated: 12.05.17

To
(Through website)

**Sub : Quotation for Modification of Monitors Rack at Main PCR ,
Doordarshan Kendra, Guwahati**

Sir,

Please furnish your quotation for the stores/works mentioned in the enclosed sheet. The rate should be in figure as well as in words.

1. The quotation should be sent along with description of stores, maker's name, specification, vis-à-vis requirement of the office, terms and condition of payment, validity period separately in cover. Inside the cover, a sealed cover containing quoted price, sales tax, service tax, VAT if any, rebate etc. to be mentioned in the Proforma forwarded by this office, so as to reach him within 2.00 P.M. on or before 25.05.2017. in sealed cover in such case with sample of the items quoted.
2. Quotations will have the details super scribed on the cover.
 - a) Work/Supply for which quotations are enclosed.
 - b) Reference to letter of Enquiry.
 - c) Name and address of the tender.
3. The quotation will be opened in the office of the undersigned at 3.00 P.M. on 25.05.17. In the presence of a such tenders or their representatives, who may choose to attend.
4. The validity of the quotation will be 180 days from the date of opening.
5. Quotation should strictly confirm to specifications.
6. Quotation should strictly comply with the enclosed terms and conditions.
7. Details of S.T. VAT, Service Tax registration / TIN/CST/PAN No. should be furnished along with quotations along with documentary Proof for the same.
8. The DDG(E), Doordarshan Kendra, Guwahati reserves the right to reject any or all the quotations without assigning any reasons.
9. Quotations will have to be submitted in the original quotation form issued from station along with a forwarded letter in their own letter heads.
10. Tax will be deducted from the source as per rules & No advance payment is admissible.
11. Payment shall be made after satisfactory completion of work/supply
12. Quotation must be sent in the name of DDG(E), Doordarshan Kendra, R.G. Baruah Road, Guwahati – 24.
13. Office will not pay separately for transit insurance/taxes if any and the supplier will be responsible until the stores arrive in good condition at the destination.
14. The rates shall be for DDK, Guwahati.

Yours faithfully

Enclo : As above.

(P P SINGH)
Assistant Engineer
For DDG (E)

Work of Modification of Monitor Rack at Main PCR in Doordarshan Kendra, Guwahati

Sl.No	Description of the work	Quantity	Rate in Rs	Amount in Rs.
1	<u>Removal</u> of the old sun mica board from the existing rack and <u>Supply and Fixing</u> of new 1.5mm sun mica of desired colour and shade on 12mm Green ply (anti termite and water proof)board at front lower side of Monitoring rack marked " <u>A</u> " in <u>diagram</u> Size 2.5' X 10.6' (approximately)	ONE JOB		
2	<u>Removal</u> of front monitor wall of size 10.5' X 4.5' (approximately) and <u>Supply and fixing of</u> 1.5mm sun mica of desired colour and shade to be fixed on 19mm Green ply (anti termite and water proof) also to be fixed 6" inside the outer edge of the monitoring wall. Sun mica to be fixed on the outer frame as shown in the drawing as "B"			
a	<u>Material Cost</u>			
b	<u>VAT</u>			
c	<u>Labour Charges</u>			
d	<u>Service Tax for laour charges</u>			
	<u>TOTAL</u>			

NOTE

1. The support structure to have full strength to hold 40" TV approximate weight of 12KG each (12 X 4)
2. The measurements shown are approximate. The firm may visit the site to assess the actual volume of the work
3. Existing wooden frames should be used for support
4. All miscellaneous items like nails, fevicol, bidding wood etc and any other items required for modification of monitor rack should be included in tender
5. Tax should be mentioned separately

Date: _____ signature with full address and rubber stamp of the firm