



प्रसारभारती / PRASAR BHARATI

भारतकालोकसेवाप्रसारक / India's Public Service Broadcaster
दूरदर्शनकेंद्र: गुवाहाटी-781024 / Doordarshan Kendra: Guwahati – 781024.
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सत्यम् शिवम् सुन्दरम्

NO.DDK/GHY/ES60/MW/

08/11/2018.

To:

Sub: enquiry for the supply of materials for 4"X 2" (100mm (H) X 50mm (D)) UPVC Cable Management system at DDK, Guwahati.

Sir,

This office is interested to purchase materials for the **Cable Management System** as per the details shown in **Annexure –I** for which sealed quotations are invited.

1. **Location of the SUPPLY:** The above materials should be supplied to Doordarshan Kendra, Guwahati.
2. The quotation should specifically mention supply/**works to be carried out**, completion date, Terms and condition of supply/works. The prices quoted shall remain fixed during the entire period of supply/contract and shall not be subject to variation on any account. A bid submitted with an adjustable price quotation is likely to be treated as non responsive and rejected. **The quotation should specifically mention rates for specified works & Taxes separately.**
3. **GST** livable and intended to be claimed from the purchaser should be distinctly shown along with prices quoted. GST No. of the firm shall also be mentioned in the quotation.
4. **TERMS OF PAYMENT:**
100% payment will be released on satisfactory completion of entire supply/works as specified and Handing over. **A contractor/supplier/firm should submit all Bank details along with bill for online payment such as : i) Name of Bank, ii) Branch, iii) Account No., iv) IFC code & v) MICR No. (if possible, a cancelled cheque leaf enclose with the bill).**
5. The quotation should be sent in a sealed cover addressed to the undersigned, by name, so as to reach on or before **16.11.2018 at 1400 HRS** below mentioned address:
The Assistant Engineer (Engineering Store), Doordarshan Kendra, Guwahati 781 024.
THE COVER SHOULD BE SUPERSCRIBED WITH THE FOLLOWING:
 - a. **Stores for which quotations are enclosed.**
 - b. **Reference to letter of enquiry.**
 - c. **Due date of opening quotation.**
6. The Quotations will be opened in this office at **4.00 P.M. On 16.11.2018** in the presence of tenderers or their agents such as they may choose to attend.
7. The quotations submitted shall remain open for acceptance for a period of 60(sixty days) from the date of opening of the Tender. If any Tenderer/ Suppliers withdraws his Tender/Quotation before the said period or makes any modifications in the Terms & Conditions on the Tender/Quotation which are not acceptable to the Department.

8. Both your **PAN - Permanent Income Tax Account Number** and **GST No** should be definitely indicated in your quotation along with this office GST No. also. (DDK, Guwahati GST No Is 18AAAJPO288R2ZD)

9. RIGHT OF ACCEPTANCE: The undersigned reserves the right to reject the lowest tender or all the tenders without assigning any reasons whatsoever. Further, the undersigned reserves himself the right to increase or decrease up to 50% of the quantity of goods and services specified in the schedule of the requirement without any change in the unit price of the order quantities or other term conditions at the time of award of contract. All Quotations/Tenders in which any of the prescribed conditions are not fulfilled or are incomplete in any respect are liable to be rejected. The competent authority on behalf of Prasar Bharati reserve himself the right of accepting the whole or any part of the Tender shall be bound to perform the same at the rate quoted.

10. Canvassing whether directly or indirectly, in connection with Tender/quotation is strictly prohibited and the Tender/quotation submitted by the Contractors / suppliers who resort to canvassing will be liable to rejection.

11. GENERAL:- All the pages of the tender document should be duly signed, stamped and serially numbered on submission, failing which the tender may not be considered as qualified tender.

12. The tender can be downloaded from **ddkguwahati.gov.in**

13. After 100% supply of materials the firm shall submit pre receipted bills, so that payment shall be made by ECS/NEFT payment within 10 days of receipt of bill and no advance/ cash payments shall be entertained by this office.

14. The offered product shall have 1 year manufacturing warrenty against the all defects.

15. Technical pamphlets/ specification of the product may be enclosed along with the quote

Encl : As above.

Yours Faithfully,

(J.Srinivasan.)
Assistant Engineer (Stores)
For Deputy Director General (E)

ANNEXURE-I

Quotation for the supply of Materials for 4"X 2"(100mm(H) X 50mm(D)) UPVC CABLE MANAGEMENT SYSTEM at DDK,Guwahati.

Sl.No.	Description	*Brand Name	Quantity required	Rate /Meter	Total
1	Cable Management System. 4"X 2"(100mm(H) X 50mm(D)) (Wall fixing type with provision for four compartments by putting three dividers) Material : UPVC Thickness : 2.5mm		200 Meters. (Two Hundred Meters)		
				GST @ _____ %	
				Total including GST	

(Rupees _____ only)

***Quotes should be submitted in Separate sheets if quoted for Multiple Brands.**

Dated Signature with Firms Seal.