

PRASAR BHARATI
(INDIA'S PUBLIC SERVICE BROADCASTER)
DOORDARSHAN KENDRA:: GUWAHATI

No. DDK/GUW/7(5)/(2018-19)P/Part file (2)/

Dated: - 08/05/2018

NOTICE INVITING QUOTATION

Subject :- **Quotation for Flex Materials, Art Paper & Offset Printing four colour.**

Doordarshan Kendra, Guwahati, R.G.Baruah Road, Guwahati -24 is inviting sealed quotations from the intending Registered Firms/Agencies for Flex Materials, Art Paper & Offset Printing four colour having GST Registration No. on the following terms and conditions and should reach to the undersigned on or before **07/06/2018 (Before Noon)**.

TERMS AND CONDITIONS:-

1. The rate should be quoted in figure as well as in words.
2. The rate should be quoted in the enclosed format and submit along with the firm's letter in the letter pad.
3. While submitting the quotation, quotationer's have to indicate the firm's Registration No, Trade License, GST registration No and PAN, and submitting photocopies thereof as proof of evidence.
4. Name and address of the Quotationer's firm should be mentioned clearly i.e. lane, Bye lane, House No, Pin Code No etc on the cover.
5. Quotation in respect of Registered firms having the entity and existence within Guwahati city / GMC are only may quote.
6. The quotation will be opened in the office of the Deputy Director (E), Doordarshan Kendra, Guwahati at **3.00PM** on **07/06/2018**, in presence of representatives of Quotationer's firm, if they desire so.
7. **Deputy Director (E), Doordarshan Kendra, Guwahati reserves the right to reject any or all the quotations without assigning any reasons.**
8. Quotationer's should have to maintain specification of items once they have quoted the rates on acceptance of quotation throughout validity period.
9. Quotation should be accompanied with up-to date income tax clearance. Necessary tax will be deducted from the bill at source as per existing rules of Government.
10. The period of validity of quotation will be 1(one) year from the date of acceptance of the same.
11. The quotations submitted by the quotationer's will remain open for acceptance for a period of 30(thirty) days from the date of opening of quotations.
12. The quotationer's have to produce original documents for verification as when and asked for.
13. The envelope should be super scribed with "**Quotation for Flex Materials, Art Paper & Offset Printing four colour**"

Yours faithfully,

(Manabendra Kr Baruah)
Programme Executive
HEAD OF PROGRAMME

Please note that:-

1. Quotationers' request for payment through Bank, if made, will not be entertained.
No advance payment will be made.
2. **Free delivery at Doordarshan Kendra, Guwahati -24** has to be made. Details of supply of the materials will have to be clearly mentioned in the order.

Copy to:-

1. Website.
2. Notice Board, Doordarshan Kendra, Guwahati.
3. Notice Board/ HPT/Programme Production Centre, Guwahati.

HEAD OF PROGRAMME

PRASAR BHARATI
(INDIA'S PUBLIC SERVICE BROADCASTER)
DOORDARSHAN KENDRA:: GUWAHATI

QUOTATION FOR PURCHASE OF FLEX MATERIALS

LAST DATE OF RECEIPT IN KENDRA

Sl.No.	DESCRIPTION OF STORES	NO/QUANTITY	RATE	SALE TAX / GST ETC IF ANY	EX-STOCK DELIVERY OR PERIOD OF DELIVERY FROM THE DATE OF ORDER	REMARKS
1.	2.	3.	4.	5.	6.	7.
1.	Flex front lead Design Processing Charge Flex Fitting Charge	Per Sq ft Per Design Per Sq.ft				
2.	Flex light back lead Design Processing Charge Flex Fitting Charge	Per Sq ft Per Design Per Sq.ft				
3.	Venial front lead Design Processing Charge Flex Fitting Charge	Per Sq ft Per Design Per Sq.ft				
4.	Star quality venial glass Design Processing Charge Flex Fitting Charge	Per Sq ft Per Design Per Sq.ft				
5.	Star front lead Design Processing Charge Flex Fitting Charge	Per Sq ft Per Design Per Sq.ft				
6.	Star quality back lead Design Processing Charge Flex Fitting Charge	Per Sq ft Per Design Per Sq.ft				
7.	Applica Design Processing Charge	Per Sq ft Per Design				

The country of manufacture or origin of the material used in the manufacture of the stores should be indicated against each item in the remarks columns.

Date :-

Name of the firm :-

Full address :-

PAN :-

TIN :-

Validity Period :- One year from the date of opening of quotation.

SIGNATURE (With rubber stamp)

PRASAR BHARATI
(INDIA'S PUBLIC SERVICE BROADCASTER)
DOORDARSHAN KENDRA:: GUWAHATI

QUOTATION FOR PURCHASE OF ART PAPER PRINTING

LAST DATE OF RECEIPT IN KENDRA

Sl.No.	DESCRIPTION OF STORES	NO/QUANTITY	RATE	SALE TAX / GST ETC IF ANY	EX-STOCK DELIVERY OR PERIOD OF DELIVERY FROM THE DATE OF ORDER	REMARKS
1.	2.	3.	4.	5.	6.	7.
1.	Digital Printing of Poster Size – 45 CM X58 CM	Per 100				
2.	Digital Printing of Lable/Badge Size – 10CM X10CM	Per 100				
3.	Digital Printing of Certificate Size – (A-4)	Per 100				

The country of manufacture or origin of the material used in the manufacture of the stores should be indicated against each item in the remarks columns.

Date :-
Name of the firm :-
Full address :-
PAN :-
TIN :-
Validity Period :- **One year from the date of opening of quotation.**

SIGNATURE(With rubber stamp)

PRASAR BHARATI
(INDIA'S PUBLIC SERVICE BROADCASTER)
DOORDARSHAN KENDRA:: GUWAHATI

QUOTATION FOR PURCHASE OF OFFSET PRINTING FOUR COLOUR

LAST DATE OF RECEIPT IN KENDRA

Sl.No.	DESCRIPTION OF STORES	NO/QUANTITY	RATE	SALE TAX / GST ETC IF ANY	EX-STOCK DELIVERY OR PERIOD OF DELIVERY FROM THE DATE OF ORDER	REMARKS
1.	2.	3.	4.	5.	6.	7.
1.	Poster Size – 45 CM X 58 CM	Per 100				
2.	Lable / Badge Size – 10CM X10CM	Per 100				

The country of manufacture or origin of the material used in the manufacture of the stores should be indicated against each item in the remarks columns.

Date

:-

Name of the firm

:-

Full address

:-

PAN

:-

TIN

Validity Period

:- One year from the date of opening of quotation.

SIGNATURE (With rubber stamp)